

Ukpeágvik Iñupiat Corporation CARES Direct Assistance Program Checklist

Please Read Before Filling Out and Submitting Your Application



The UIC CARES Act Direct Assistance Program (“Program”) will provide eligible UIC Shareholders and Descendants of UIC Shareholders with a **one-time payment of up to \$2,000.00** to assist with unreimbursed expenses and/or loss of income incurred due to the COVID-19 pandemic between March 1, 2020, and the application deadline of November 25, 2021. To qualify for the one-time payment, you must:

- **Be an “Eligible Applicant.”** An Eligible Applicant is someone who:
 - Is 18 years of age or older,
 - Is a UIC Shareholder, or
 - Is a Descendant of a UIC Shareholder
- **Have or had unreimbursed financial hardships in the form of extra expenses and/or loss of income directly related to the COVID-19 pandemic between March 1, 2020 and the application deadline of November 25, 2021.** Extra expenses and/or loss of income due to COVID-19 include:
 - **Financial Hardships.** This includes financial loss resulting from job loss (including resignation to provide care for family members), decreased work hours, furlough, unpaid leave, lost small business income, lost rental income, and similar costs.
 - **Housing Hardships.** This includes the current or previous need (between March 1, 2020 and November 25, 2021) for housing assistance to avoid foreclosure or eviction due to financial hardship.
 - **Utility Hardships.** This includes increased household expenses because of the need to stay at home, isolate, and/or adhere to public health mandates and recommendations issued in response to COVID-19, including electricity, gas, propane, firewood, water, sewer, waste disposal, internet, and phone.
 - **Food / Nutritional Hardships.** This includes expenses due to the increased cost of food, groceries, and/or meals and nutrition necessary for your health while following public health mandates and recommendations related to COVID-19. This includes increased expenses related to food security issues caused by supply-chain issues, such as purchasing subsistence materials (e.g., fishing gear; bullets; buckets; canning supplies; and other subsistence-related costs).
 - **Quarantine / Isolation Hardships.** This includes costs incurred as a result of public health mandates or recommendations issued in response to COVID-19, including costs to quarantine, self-isolate, obtain personal protective equipment, masks, cleaning supplies, and similar items.
 - **Childcare / Dependent Hardships.** This includes increased expenses for child or dependent care due to school, daycare, or programming closures, and/or expenses related to online learning and/or maintaining and supporting the educational needs of school-age children (including post-secondary school) because of changes made by schools in response to COVID-19.
 - **Medical-Related Hardships.** This includes expenses for COVID-19 testing and medical treatment, expenses for medical and protective supplies, including, but not limited to, cleaning/sanitizing products and personal protective equipment (masks/gloves).
 - **Transportation Hardships.** This includes additional expenses for transportation because of COVID-19.
 - **Other.** Please attach an explanation for any claimed unreimbursed hardships not listed above.

- **Have not received full payment or full reimbursement for these same expenses and/or losses of income by any other Alaska Native Corporation, CARES Act Program, or any other federal, state, tribal, or local government, and will not be fully paid or reimbursed through any other pending applications.** For example, if you lost your job and already received payment/reimbursement from another source for that loss, you may not claim the same loss a second time with UIC. Only consider hardships that you have not otherwise received payment or reimbursement.
- **Submit a completed application.** Applications will be accepted until November 25, 2021 or until funds are expended. Completed applications received by the deadline may take up to December 31, 2021 to process. Each Eligible Applicant should submit only one program application to UIC.

If you believe that you qualify for the Direct Care Assistance Program as indicated in the checklist above, please take note of the following additional information:

- Completed applications may be submitted through email at uiccares@uicalaska.com, by mail with a self-addressed return envelope to UIC CARES Team P.O. Box 890 Barrow, AK 99723, by drop box at the Barrow headquarters, or the UIC portal. Failure to submit the required information will delay processing and may cause the application to be denied.
- Receiving funds under this program may impact other needs-based benefit programs you receive and can cause tax consequences. Please consult with your program case worker or the appropriate agency or your tax advisor for benefit-related or tax-related questions or concerns. **UIC cannot offer advice or assistance regarding the tax or public assistance impact of receiving funds through this program.**
- Applicants must agree to keep documentation of the expenses that are paid with, or reimbursed by, these one-time payments for a minimum of five years and, if requested, must assist UIC during that period by providing copies of the documentation or any information needed to verify the expenses. **Failure to do so may result in the Eligible Applicant being responsible for reimbursement of funds received.**
- Approved payments will be mailed in check form to the address listed on the application, or direct deposited. **If your mailing address changes**, please submit a signed address change request to UIC by email to uiccares@uicalaska.com. Address change requests must include your full legal name, as it appears on your application, a working telephone number and a birth date or other information to confirm your identity. **Any changes to your mailing address must be submitted separately to the UIC Stock Department.**
- Receive your payment sooner by signing up for direct deposit. Please provide a voided check to confirm account number and routing number.
- If you have any questions, please contact the UIC CARES Team by calling **(907) 852-7444** or emailing uiccares@uicalaska.com. Additional information about the UIC CARES Act Direct Assistance Program can be found on the website at www.uicalaska.com.